



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086


7290037803, 7290037804 ,Email- pmc_coll@yahoo.com

Leave Rules

We have a convenient leave policy for the benefit of all the staff members.

LEAVE IS NOT A RIGHT IT IS A PRIVILEGE

1. 12 days Casual leave in a year any member wishes to avail it, must apply in advance so the teaching should not be affected.
2. 15 days academic leave to attend seminar/workshop
3. 10 days medical leave
4. 15 day half pay leave on medical ground
5. Maternity leave for 3 months
6. Study leave for pursuing higher education-Ph.D programme restricted to 6 months
7. Extra-ordinary leave (without pay) on long medical treatment.


PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15,600-39,100</u> <u>Rs 21,000/-</u>	

3. Educational Qualifications: M.Sc. M.Ed. NET (Education)

4. (a) Married/Unmarried: Married
(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 19/07/2022 to 24/07/2022

6. Purpose for which Study Leave is required Exams.

7. University /Institution to be joined: IGNOU

(a) Name: Indira Gandhi National open University

(b) State: Delhi

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS, D-1/3, ASHOK VIHAR
..... PHASE-3, DELHI-110052

(ii) E-Mail: pppp.srsrs24@gmail.com

(iii) Telephone Number (..... 8076176864) (..... 9711942871)
STD Code

Fax: (.....) (.....)

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 15,600-39,100 Rs 21,000/-	

3. Educational Qualifications: M.Sc. M.Ed. NET (Education)

4. (a) Married/Unmarried: Married
(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 19/07/2022 to 24/09/2022

6. Purpose for which Study Leave is required Exams.

7. University /Institution to be joined: IGNOU

(a) Name: Indira Gandhi National open University

(b) State: Delhi

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS, D-1/3, ASHOK VIHAR

PHASE-3, DELHI-110052.

(ii) E-Mail: pppppppppp24@gmail.com

(iii) Telephone Number (8076176864) (9711942871)

STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

NO

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

NO

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.d	No
19/2/2022 to 24/2/2022	Ph.d	NO
2/5/2022 to 8/5/2022	Ph.d	NO

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:

N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/7/2022

Arun Kumar
Signature of the Applicant

Granted

Principal
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pratap Vihar Kirari Extn., Nangloi

1. Name of the Applicant (in full) POONAM KUMARI

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 15600,-39,00/- Rs 21,00	.

4. (a) Married/Unmarried: married
(b) No. of dependants: two Relationship - daughters

5. Period for which the Study Leave is required (with dates): 02/05/22 to 08/05/22

6. Purpose for which Study Leave is required - Ph.D.

7. University /Institution to be joined: Acharya Nagarjuna University

(a) Name: Acharya Nagarjuna University, Guntur

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS D-1/3, ASHOK VIHAR

PHASE-3, DELHI-110052

(ii) E-Mail: ppbpr2224@gmail.com

(iii) Telephone Number (971942871) (8076176864)

STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

N-A

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

N-A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.d	no
19/2/2022 to 24/2/2022	Ph.d	no

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:


N-A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.


13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 29/4/2022


Signature of the Applicant

Consented


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P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 5,600-39,100 Rs 21,000/-	

3. Educational Qualifications: M.Sc. MED. NET (Education)

4. (a) Married/Unmarried: Married

(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 19/02/2022 to 24/02/2022

6. Purpose for which Study Leave is required Ph.D.

7. University /Institution to be joined:

(a) Name: Acharya Nagarjuna University, Guntur

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS, D-1/3, ASHOK VIHAR
PHASE-3, DELHI-110052

(ii) E-Mail: ppp6222224@gmail.com

(iii) Telephone Number (971942871) (8078178864)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

N/A

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.d	No

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:


N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/2/2022


Signature of the Applicant

Granted
Hsin
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 15,600-39,100 Rs 21,000/-	

3. Educational Qualifications: M.Sc., M.Ed., NET (Education)

4. (a) Married/Unmarried: Married
(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 4/09/2020 to 28/11/2020

6. Purpose for which Study Leave is required Ph-D

7. University /Institution to be joined: Acharya Nigaman University

(a) Name: Acharya Nigaman University, Guntur

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. 118, F/4, Street No. 5, Santoshi Bagh
Sarai Rohilla, Delhi - 110002

(ii) E-Mail: pppprrrr24@gmail.com

(iii) Telephone Number (.....) (.....)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

N/A

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
NO	NO	

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:


N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 30/8/2020


Signature of the Applicant

Granted


PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Annexure - 3(c)



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

64598301
25470655
Fax : 25485021

Ref. No. PMC/1079/2016

Dated 14/01/2016

NO OBJECTION CERTIFICATE

This is to certify that Mr./Ms. SONIL KUMAR PANDEY is

employed with our organization since Oct 2013 as

Asstt. Professor (Education). Mr/Ms has 2 yr 3 months

years of experience in our organization.

We allow/relieve him/her immediately for joining Ph.D (Education)

program on Full-time/Part-time basis.

(Signature of Head of Organization & seal)

P.M.C. College of Education
Date: 14/01/2016

Received

14/01/2016

Soni
P.M.C. College of Education
Pratap Vihar, Kirari Extn..
Nangloi, Delhi- 110086



Pradeep Memorial

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64598301
25470655
Fax : 25485021

Ref. No. Pmc/1162/2017

Dated..07/01/2017

No Objection Certificate


This is to certify that Ms. Usha Sehrawat, D/o Sh. Ram Kumar Sehrawat is working as an Asstt. Professor in Education in our college. We have no objection, if she will pursue her Ph.D from Bundelkhand University, Jhanshi.

I wish her success in life.


Dr. Bharti Dimri
(Principal)

P.M.C College of Education

Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
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Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

011-64598301
011-64598306

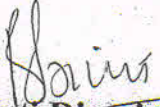
Ref. No. PMC/1426(A)/2019

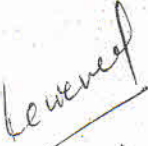
Dated 07/01/2019


No Objection Certificate

This is to certify that Mr. Manish S/o Sh. Mange Ram is working as an Asstt. Professor in Education in our college. We have no objection, if he will pursue his Ph.D from Department of Education, University of Delhi.

I wish him success in life.


Dr. Bharti Dimri
(Principal)
Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.,
Nangloi, Delhi- 110086


Manish
07/01/2019


Dr. Bharti Dimri
Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.,
Nangloi, Delhi- 110086

PAY BILL for the Month

of 1 (April) Year 2022

Sl. No.	NAME	Designation	Monthly Income	No. of Days	INCOME			DEDUCTIONS			Net Amount Payable	Signature (with Date)
					Basic Pay	Dearness Allowance	Gratuity	PF	ESI	Income Tax		
1	DR. BHARTI DIXIT				46100	57625	13820			20000	16755	
2	DR. JYOTI SETHI				27310	34735	8202				69717	
3	DR. RITU MALHOTRA				21000	26250	6300				53550	
4	DR. MANISHA MINHAS											
5	DR. SUNIL K. PANDEY				21000	26250	6300				53550	
6	MS. POONAM RAJAGURIA				21000	26250	6300				53550	
7	MS. NEELAM RAJORA				21000	26250	6300				53550	
8	MS. RITA CHANDRASEKHAR											
9	DR. NEHA GUPTA											
10	BRUNDA JINDAL											
11	MS. SUMITRA											
12	DR. ALKA PARUL				14700	18375	4410				37485	
13	MS. ASHA ARORA											

PRINCIPAL
P.N.C. COLLEGE OF EDUCATION
BANGLOI, DELHI-110086

PAY BILL for the Month of February

Year 2022

Printed in Mexico

of FEBRUARY

for the Month

Sl. No.	EMP NAME	Gr. Category	GROSS INCOME			DEDUCTIONS			NET PAYABLE			Total Payable	Total Deducted	Net Amount Payable	Total Payable	
			Basic Pay	Dearness Allowance	House R.A.	Gr. Pay	Gr. Allowance	Gr. R.A.	Gr. Tax	Gr. Pension	Gr. Insurance					Gr. Other
1	DR. BHARTI DINGRA		142100	61625	13330	0	17555	0	119555	20000	20000	20000	20000	20000	96755	
2	DR. JYOTI SHARMA		27310	34125	2202	0	6777	0	6777	10000	10000	10000	10000	10000	53127	
3	DR. RITU MALHOTRA		21000	26250	6300	0	5350	0	5350	24000	24000	24000	24000	24000	51054	
4	DR. NARISHA NINGHANI		2624	2343	802	0	7719	0	7719	0	0	0	0	0	7719	
5	DR. SUNIL K. PANDEY		21000	26250	6300	0	5350	0	5350	23000	23000	23000	23000	23000	51058	
6	MS. BOHANA RASHPURA		21000	26250	6300	0	5350	0	5350	23000	23000	23000	23000	23000	51058	
7	MS. NEERU RASTOGI		21000	26250	6300	0	5350	0	5350	0	0	0	0	0	53550	
8	MS. RITA CHANDHOK		0	0	0	0	0	0	0	0	0	0	0	0	0	
9	DR. NEHA GUPTA		0	0	0	0	0	0	0	0	0	0	0	0	0	
10	BHAWNA JINDAL		0	0	0	0	0	0	0	0	0	0	0	0	0	
11	MS. SUMITRA		0	0	0	0	0	0	0	0	0	0	0	0	0	
12	DR. ALKA NARULA		147100	18375	44110	0	37485	0	37485	0	0	0	0	0	37485	
13	MS. ASHA ARYA		0	0	0	0	0	0	0	0	0	0	0	0	0	
14	MS. NEHA SHARMA		147100	18375	44110	0	37485	0	37485	0	0	0	0	0	37485	
15	MS. SHWETA CHAUDHARY		13500	16875	4050	0	34425	0	34425	0	0	0	0	0	34425	

PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110086 15



P.T.O. SCHOOL, NANGLOI, DELHI

PAY BILL for the Month

17/01/17/10

of MAY

Paid in JUNE

Year 2022

Sl. No.	Teacher Name	Designation	Monthly Income	No. of Days	GROSS INCOME				City Allowance	Total
					Basic Pay	Dearness Allowance	Admission Allowance	H.R.A.		
1	DR. BIARTI DIMRI				46100	57625		13830		117555
2	DR. JYOTI SEHRAWAT				27340	34175		8202		69717
3	DR. RITU MALHOTRA				21000	26250		6300		53550
4	DR. MANISHA MINOCHA									
5	DR. SUNIL K. PANDEY				21000	26250		6300		53550
6	MS. POOJA RAZAURDA				21000	26250		6300		53550
7	MS. NEERA RATHORA				21000	26250		6300		53550
8	MS. RITA CHAUDHURY									
9	DR. NEHA GUPTA									
10	BHAWNA JINDAL									
11	MS. SUMITRA									
12	DR. ALKA NARULA				14700	18375		4410		37485
13	MS. ASHA ARYA									

Sl. No.	Teacher Name	Designation	Monthly Income	No. of Days	DEDUCTIONS				Net Amount PAYABLE	Signature (with Date)
					Provident Fund	Income Tax	LIC	HRA/CA Deductions		
1	DR. BIARTI DIMRI					2000	800		20800	96155
2	DR. JYOTI SEHRAWAT									69717
3	DR. RITU MALHOTRA									53550
4	DR. MANISHA MINOCHA									
5	DR. SUNIL K. PANDEY									53550
6	MS. POOJA RAZAURDA									53550
7	MS. NEERA RATHORA									53550
8	MS. RITA CHAUDHURY									
9	DR. NEHA GUPTA									
10	BHAWNA JINDAL									
11	MS. SUMITRA									
12	DR. ALKA NARULA									37485
13	MS. ASHA ARYA									

PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110086

Signature of Principal