



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

Affiliated to G.G.S.I.P. University

Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

7290037803, 7290037804, Email- pmc_coll@yahoo.com

Leave Rules

We have a convenient leave policy for the benefit of all the staff members.

LEAVE IS NOT A RIGHT IT IS A PRIVELIGE

1. 12 days Casual leave in a year any member wishes to avail it, must apply in advance so the teaching should not affected.
2. 15 days academic leave to attend seminar/workshop
3. 10 days medical leave
4. 15 day half pay leave on medical ground
5. Maternity leave for 3 months
6. Study leave for pursuing higher education-Ph.D programme restricted to 6 months
7. Extra-ordinary leave (without pay) on long medical treatment.

PRINCIPAL

P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110086

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) **POONAM KUMARI**

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 15,600-39,100 Rs 21,000/-	

3. Educational Qualifications: **M.Sc. M.Ed - NET (Education)**

4. (a) Married/Unmarried: **Married**
(b) No. of dependants: **2** Relationship **daughters**

5. Period for which the Study Leave is required (with dates): **19/07/2022 to 24/09/2022**

6. Purpose for which Study Leave is required **Exams.**

7. University /Institution to be joined: **IGNOU**

(a) Name: **Indira Gandhi National Open University**

(b) State: **Delhi**

(c) Country: **India**

(d) Contact address and telephone number during the leave period:

Postal address. **RITES FLATS, D-1/3, ASTHOR VIHAR**

PHASE-3, DELHI-110052

(ii) E-Mail: **pppp.19999994@gmail.com**

(iii) Telephone Number **(80-26176864) (9711942871)**
STD Code

Fax: **(.....) (.....)**

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15,600-39,100</u> <u>Rs 21,000/-</u>	

3. Educational Qualifications: M.Sc. M.Ed. - NET (Education)

4. (a) Married/Unmarried: Married
(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 19/07/2022 to 24/07/2022

6. Purpose for which Study Leave is required Exams.

7. University /Institution to be joined: IGNOU

(a) Name: Indira Gandhi National Open University

(b) State: Delhi

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address: RITES FLATS, D-1/3, ASTHOR VIHAR

PHASE-3, DELHI-110052

(ii) E-Mail: pppp.singh24@gmail.com

(iii) Telephone Number (.....) (.....) (.....)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. N O

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. N O

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.D	No
19/12/2022 to 24/12/2022	Ph.D	No
21/5/2022 to 8/5/2022	Ph.D	No

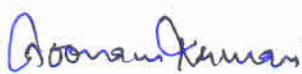
11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: N / A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/7/2022


Signature of the Applicant

Granted 
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15600/-39,109/- Rs 21,00</u>	

3. Educational Qualifications: M.Sc. MEd . NET (Education)

4. (a) Married/Unmarried: Married

(b) No. of dependants: two Relationship - daughters

5. Period for which the Study Leave is required (with dates): 02/05/22 to 8/05/22

6. Purpose for which Study Leave is required - Ph.D

7. University /Institution to be joined: Acharya Nagarjuna University

(a) Name: Acharya Nagarjuna University -Guntur

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address. RITES FLATS D-1/3, ASTHOMA VIHAR

PHASE-3, DELHI - 110052

(ii) E-Mail: ppbprrrr24@gmail.com

(iii) Telephone Number (911992871) (8076176864)

STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. *N-A*

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. *N-A*

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020 14/2/2022 to 24/2/2022	Ph.D Ph.D	no no

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: *N-A*

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 29/4/2022

Qooram Juman
Signature of the Applicant

Granted *dated*
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education
Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) **POONAM KUMARI**

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
ASSISTANT PROFESSOR	03/09/2014	Rs 5,600-39,100 Rs 21,000/-	

3. Educational Qualifications: **M.Sc. M.Ed. NET (Education)**

4. (a) Married/Unmarried: **Married**
(b) No. of dependants: **2** Relationship - **daughters**

5. Period for which the Study Leave is required (with dates): **19/02/2022 to 24/02/2022**

6. Purpose for which Study Leave is required **Ph.D.**

7. University /Institution to be joined:

(a) Name: **ACHARYA NAGARJUNA UNIVERSITY, Guntur**

(b) State: **Andhra Pradesh**

(c) Country: **India**

(d) Contact address and telephone number during the leave period:

Postal address. **RITES FLATS, D-1/3, ASTHAK VIHAR
PHASE-3, DELHI-110052**

(ii) E-Mail: **ppppbrrrrr24@gmail.com**

(iii) Telephone Number (**971942871**) (**8076176864**)
STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

N/A

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original.

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original.

N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
4/9/2020 to 28/11/2020	Ph.D	No

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details:

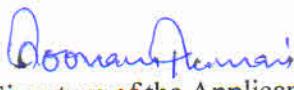
N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 15/2/2022


Signature of the Applicant

Granted
Abin
PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086

Pradeep Memorial Comprehensive College of Education

Pratap Vihar Kirari Extn., Nangloi

APPLICATION FORM FOR STUDY LEAVE

1. Name of the Applicant (in full) POONAM KUMARI

2. Details of Employment in Pradeep memorial Comprehensive College of Education:

Designation	Date of Appointment	Scale of pay and Basic pay	Whether confirmed or not? If yes, mention date from which confirmed
<u>ASSISTANT PROFESSOR</u>	<u>03/09/2014</u>	<u>Rs 15,600-39,100</u> <u>Rs 21,000/-</u>	

3. Educational Qualifications: M.Sc., M.Ed. NET (Education)

4. (a) Married/Unmarried: Married

(b) No. of dependants: 2 Relationship daughters

5. Period for which the Study Leave is required (with dates): 4/09/2020 to 28/11/2020

6. Purpose for which Study Leave is required Ph.D

7. University /Institution to be joined: Acharya Nayanjana University

(a) Name: Acharya Nayanjana University, Gurukul

(b) State: Andhra Pradesh

(c) Country: India

(d) Contact address and telephone number during the leave period:

Postal address: 118, Fl 4, Street No 5, Santoshi Bagh

Sarai Rohilla, Delhi - 110007

(ii) E-Mail: p.p.perrrr24@gmail.com

(iii) Telephone Number (.....) (.....)

STD Code

Fax: (.....) (.....)

8. Copies of documents showing admission obtained or promised (to be enclosed in original)

9. (a) The nature and amount of scholarship, fellowship, other financial aid, etc. including: travel grants, if any, obtained or promised by any other agency. Give all details and enclose documents in original. N/A

(b) If any scholarship, fellowship, financial assistance etc. has been sought or obtained direct from a foreign Mission/ Foundation/Government or Organisation, state whether the approval of the Government of India is obtained. If so, attach documents in original. N/A

10. Whether Study Leave was granted previously. If so, give details:

Period with dates	Course of Study	Whether the course of study was successfully completed
No	No	

11. Whether any extra-Ordinary Leave was granted previously for any assignment in or outside India. If so, give details: N/A

12. State how the proposed: training/study has a direct/close connection with the sphere of the duties of the applicant.

13. Any other information which the applicant may like to furnish :

I have carefully read the Study Leave Rules understood their implications and agree to abide by them as well as the conditions of the Bond.

Date: 30/8/2020


Signature of the Applicant

Granted
Harish PRINCIPAL
P.M.C. College Of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION
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Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

Ref. No. P.M.C. 10.19 | 2016

Dated.... 14 | 01 | 2016

NO OBJECTION CERTIFICATE

This is to certify that Mr./Ms. SONIL KUMAR PANDEY is employed with our organization since oct 2013 as Asstt. professor (Education). Mr/Ms has 2 yrs 3 months years of experience in our organization.

We allow/relieve him/her immediately for joining Ph. D (Education) program on Full-time/Part-time basis.

Principal
 (Signature of Head of Organization & seal)

P.M.C. College of Education
 Date: 14/01/2016

Received
 14/01/2016

Hans
 P.M.C. College of Education
 Pratap Vihar, Kirari Extn..
 Nangloi, Delhi- 110086



Pradeep Memorial

COMPREHENSIVE COLLEGE OF EDUCATION

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Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

64598301
25470655
Fax: 25485021

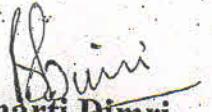
Ref. No. Pmc/11.62/2017

Dated: 07/01/2017

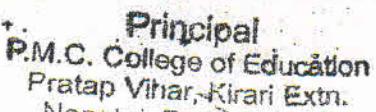
No Objection Certificate

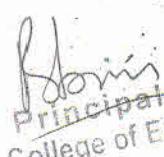
This is to certify that Ms. Usha Sehrawat, D/o Sh. Ram Kumar Sehrawat is working as an Asstt. Professor in Education in our college. We have no objection, if she will pursue her Ph.D from Bundelkhand University, Jhansi.

I wish her success in life.


Dr. Bharti Dimri
(Principal)

P.M.C College of Education


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086


Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi-110086



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COMPREHENSIVE COLLEGE OF EDUCATION

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Pratap Vihar, Kirari Extn., Nangloi, Delhi-110086

Ref. No. PMC/1426(A)/2019

011-64598301

011-64598306

Dated 07/01/2019

No Objection Certificate

This is to certify that Mr. Manish S/o Sh. Mange Ram is working as an Asstt. Professor in Education in our college. We have no objection, if he will pursue his Ph.D from Department of Education, University of Delhi.

I wish him success in life.

Bharti
Dr. Bharti Dimri
(Principal)
Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi- 110086

Levened
Manish
07/01/2019

Bharti
Principal
P.M.C. College of Education
Pratap Vihar, Kirari Extn.
Nangloi, Delhi- 110086

PAY BILL for the Month

S. No.	NAME	INCOME			Allowances			Deductions			NET PAY		
		Debt Collection	Basic Pay	Commission	Business Expenses	DA	HRA	City Allowance	PF	Income Tax	Provident Fund	Net Amount Deducted	PAYABLE
Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
1	Dr. BHARTI DMR	46100	57625	13830	117555	0	117555	20000	800	0	20890	96155	
2	Dr. JYOTI SEHRAWAT	27340	34175	8202	69164	0	69164	0	0	0	0	69164	
3	Dr. Ritu MAHOTRA	21000	26250	6300	53550	0	53550	0	0	0	0	53550	
4	Dr. MANISHA MINOCHA	0	0	0	0	0	0	0	0	0	0	0	
5	Dr. Sunita K. PANDAY	21000	26150	6300	53550	0	53550	0	0	0	0	53550	
6	Ms. Purnima RAJURKAR	21000	26250	6300	53550	0	53550	0	0	0	0	53550	
7	Ms. NEERU RAJORA	21000	26250	6300	53550	0	53550	0	0	0	0	53550	
8	Ms. RITA CHAUDHURY	0	0	0	0	0	0	0	0	0	0	0	
9	Dr. NEHA GUPTA	0	0	0	0	0	0	0	0	0	0	0	
10	BHAVANA JINDAL	0	0	0	0	0	0	0	0	0	0	0	
11	Ms. SUMITRA	0	0	0	0	0	0	0	0	0	0	0	
12	Dr. ALKA DARRAIA	14700	18375	4410	39485	0	39485	0	0	0	0	39485	
13	Ms. ASHA ARYA	0	0	0	0	0	0	0	0	0	0	0	

Paid in JUNE, Year 2022

of MAY

PRINCIPAL
P.M.C. COLLEGE OF EDUCATION
PRATAP VIHAR, KIRARI EXTN.
NANGLOI, DELHI-110086

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